

Social Work

Social Work Local Certificate

The Social Work Certificate option provides an introduction to the field of social welfare along with interdisciplinary courses to prepare students to entry level work in the Department of Social Services. Topics will include counseling and interviewing, child abuse, and domestic violence recognition and prevention, written communication and computer skills. Students should be aware that a pre-employment examination is required before an applicant begins the hiring process in addition to college-level coursework.

Upon completion of the social work program, students will be able to:

- Write correct documents used in corrections using the proper format and citations. This includes reports, memos, and legal briefs.
- Analyze social policies and problems typical of the social work profession.

<i>Course #</i>	<i>Title</i>	<i>Units</i>
Required Core Courses		
AOJ 006	Correctional Interviewing and Counseling	3
AOJ 012	Written Criminal Justice Communications	3
BUS 013A . . .	Word for Windows I	1.5
BUS 013B . . .	Word for Windows II	1.5
CD 010	Child, Family and Society	3
CD 017B	Child Abuse Recognition & Prevention	1
CD 023	Domestic Violence Recognition & Prevent.	1
SW 020	Introduction to Social Welfare	3
	Total	17